

Transcript Policy

Any RapidAscent student, upon completion of a course of study, may request a transcript in the following manner:

- Unofficial Transcript—Access our university partner's website and a pdf copy of the transcript will be delivered within 5 business days to the requestor's email. There is no charge for this service. You can also request your RapidAscent informal transcript by emailing info@rapidascent.io.
- Official Sealed Transcript—Email a request to National Student Clearinghouse: <https://tsorder.studentclearinghouse.org/school/select> that contains information on the intended recipient. A paper transcript in a sealed envelope will be sent within 5 business days. There is a charge of \$7.50 per transcript for this service.

Please note:

- Transcripts will not be released if any fees are owed to the university.
- Unofficial Transcripts will be delivered electronically. This is the default delivery method.
- Paper transcripts are mailed via United States Postal Service First Class Mail. Express delivery is available from FedEx for a fee.
- Only information from completed coursework will be included.
- Please provide full name and dates of attendance to streamline the request.